Mineral®

Quick Guide:
Product Names in Mineral®

MINERAL NAME	DESCRIPTION
Contact Experts	Connect with a Mineral Expert to get answers to your HR and compliance questions, including questions on documents or policies.
HR Compliance Library	Single, searchable location to find laws, law alerts, how-to guides, checklist, forms and more to ensure you are following best practices and staying compliant.
Learn Learning Management System (LMS)	Easily upload and assign your own e-learning courses or add one of the Mineral catalogs to your enhance your employee training experience
Smart Employee Handbook	Easily create and maintain employee handbooks. As laws and regulations change, receive an alert to keep your handbook current and compliant.
What Matters	Get regular HR and compliance updates straight to your inbox so you stay on top of the changing landscape.
HR Assessment	Identify HR and compliance gaps, eliminate potential risks and create a list of action items to set your business up for success.
Question of the Week	New to HR? Get up to speed through weekly emails featuring Q&A on trending HR topics.
Job Description Builder	Create, save and customize job descriptions across a wide range of industries and functions.
Learn Core	Boost your employee training with courses covering Compliance and Legal, Cybersecurity, Professional Development and more. Add optional premium course upgrades to expand your curriculum.
Workplace Harassment Prevention	Easily assign employees e-learning courses that align to state mandated workplace harassment prevention requirements.
Workplace Safety	Create a safe workplace culture with e-learning courses on personal protective equipment, ladder safety, transportation safety and more.
My Cases	Easily track your HR and technical support questions in a single location. You can submit a new question, view current status, and maintain a record of all responses for future reference.